

**MUNICIPALITY OF PATEROS
ANNUAL PROCUREMENT PLAN (APP) FOR CY 2011**

Project Title	End User	Mode of Procurement	Source of Fund	ABC (PHP)	Start of Bidding Activities (Quarterly, 1,2,3,4)	REMARKS (brief description of the Program/Project)
A. CONTRACT OF SERVICES						
Hauling and Disposal of Garbage	OFFICE OF THE MAYOR	Public Bidding	GF	588,000.00/month	1	Provide garbage collection to the Municipality of Pateros on a total clean up scheme
Security Services	OFFICE OF THE MAYOR	Public Bidding	GF	9,788.00/guard	1	Provision of security guard on 12 hrs daily duty for assignment to government buildings/institutions
B. COMMON USE OFFICE SUPPLIES						
Common use office and Janitorial Supplies	ALL OFFICES	NP-Agency to Agency	GF	2,141,836.99	1-4	Office and janitorial supplies for day to day operations of all offices
		Public Bidding	PTC	149,963.32		
		Shopping	SEF	20,000.00	As need arises	
C. COMMON USE OFFICE EQUIPMENT						
Common use office equipment, furniture and fixtures and IT Equipment	ALL OFFICES	Public Bidding	GF	2,353,536.82	1-4	Office equipment, furniture and fixtures for use of various offices for day to day operations
		NP-Agency to Agency	PTC	800,000.00		
		Shopping	SEF	100,000.00	As need arises	

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D. VEHICLES						
Motor Vehicles	LCR, ASSESSOR, ENGINEERING, PLTO	Public Bidding	GF	340,000.00	1,2	Motor vehicle for use in inspections, tax mapping and other official activities of the offices related thereto.
E. ACCOUNTABLE FORMS						
Accountable forms for use of various offices	TREASURY, ACCOUNTING, LCR, OFFICE OF THE MAYOR	NP-Agency to Agency	GF THRUST FUND	350,000.00	As need arises	Printing of accountable forms like Official Receipts, books of accounts, cedula, etc. to National Printing Office and Bureau of Internal Revenue
F. TEXTBOOKS AND INSTRUCTIONAL MATERIALS						
Textbooks	Public Elem School	Direct Contracting	SEF	1,500,000.00	2	Textbooks for distribution to public elementary Printing of workbook for distribution to public elementary schools in Pateros
Worksheet		Public Bidding				
Instructional Materials	PMTC	Direct Contracting				

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G. AGRICULTURAL SUPPLIES AND MATERIALS						
Food Security Program	Agriculture	NP-SVP	GF	10,000.00	1-4	Seeds distribution/organic vegetable production
Animal Disease Prevention & Control				40,000.00		Pet vaccine, dog tags and other materials needed for the maintenance of dog pound
H. DRUGS & MEDICINES						
Drugs & Medicines	MHO	Public Bidding	GF	1,100,000.00	1-4	Drugs & Medicines for distribution to various Health Center for the delivery of Health Services
I. MEDICAL, DENTAL AND LABORATORY SUPPLIES						
Medical Dental Laboratory	MHO	Public Bidding	GF	700,000.00	1-4	Medical, dental and laboratory supplies for distribution to various Health Center for the delivery of Health Services
L. OTHER SUPPLIES AND MATERIALS						
School bags for Kinder, Grade 1 and PECEP pupils in Pateros	Pateros District Office	Public Bidding	PDAF	450,000.00	2	For use by kinder, grade 1 and PECEP pupils in Pateros
Writing notebook for PECEP pupils	MO	Public Bidding	PDAF	125,000.00	2	For use by PECEP pupils in Pateros
School supplies and other school materials	MO	Public Bidding	PDAF	468,000.00	2	Purchase of school supplies and other school materials for school children in Pateros

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J. REPAIRS AND MAINTENANCE OF EQUIPMENT AND VEHICLES						
Repair of Vehicles	ALL OFFICES	NP-SVP	GF	830,000.00	1-4	Repair and maintenance of official service vehicles of the Municipality.
			PTC	100,000.00		
Repair of Equipment			GF	425,000.00		
K. SPECIAL PROJECTS/ACTIVITIES						
1. Computerization and updating of parcellary tax mapping (Phase 2)	OFFICE OF THE MAYOR,ASSESSOR,ENGINEERING, BUSINESS PERMIT AND LICENSING OFFICE	Public Bidding	GF	1,000,000.00	As need arises	Computerization and updating of parcellary tax mapping of various barangays in Pateros
2. CBMIS Project	MPDO	NP-Highly Technical Consultants	MDF	600,000.00	As need arises	Conduct survey using CBMIS software of DILG

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Children and Youth Program Welfare Program	SWDO	NP-SVP	GF	440,369.00	1-4	Various activities for Day Care Children and Youth Program
> Access Early Childhood Care Devt.				122,000.00	2	
> Recognition/Graduation of DCC				39,000.00	2	
> Field Day Demonstration Day				10,000.00	1	
> Children Month Cum Family Camp Celebration				13,000.00	4	
> Paligsining Activities				11,425.00	4	
> Nutrition Month Celebration				10,000.00	3	
> Induction of Day Care Parents Officer				8,500.00	3	
> DCC Rental Expenses				60,000.00	1-4	
> Recognition of Petron Scholar				7,800.00	1	
> Petron Parent Effectiveness Service Seminar				45,000.00	2	
> Petron Tulong Aral Sports Fest				15,744.00	2	
> Petron Parents Skills Training				4,500.00	2	
> Annual Youth Summit				28,000.00	3	
> Organizational meeting for out of school youth on Unlad Kabataan Program				6,400.00	1-4	
> Leadership Youth Training				21,000.00	3	
> Annual Youth Foundation				38,000.00	2	

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3. Womens Welfare Program	SWDO	NP-SVP	GF	233,000.00	1-4	Activities for the rights of children and womens
> Family Violence Program: Symposium on RA 9262 Violence Against Women and Children				8,000.00	3,4	
> Training on Food Processing and Food Preservation				20,000.00	3	
> Cultural Program				20,000.00	4	
> Community Based Rehab Program for Perperators of Domestic Violence				9,000.00	3,4	
> Women's Congress				20,000.00	3	
> Anti Trafficking RA 9208 Symposium				30,000.00	2	
> Women Month Celebration				123,000.00	2	
> Womens ID Card				3,000.00	1	
4. Older person/senior citizen and PWD's welfare Program	SWDO	NP-SVP	GF	95,900.00	1-4	Activities for elderly and disabled person
> National Disabled Person Rehabilitation Week				18,000.00	2	
> Symposium on the rights of person with disability				7,500.00	3	
> Tawag Program				7,500.00	4	
> Basic Business Management Training				5,000.00	2	

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> PWD Quarterly Meeting				2,500.00	1-4	
> PWD Purchase Booklet				18,000.00	1	
> Health promotion and disease prevention for the person with disabilities and older person				7,400.00	1-4	
> Advocacy on Lwas for PWD				15,000.00	2,4	
> Neighborhood Supervise Services for older person				15,000.00	2	
5. Family Welfare Program	SWDO	NP-SVP	GF	206,485.00	1-4	Parents effectiveness service seminar, pre-marriage counselling and responsible parenthood
> Parent Effectiveness Service-Seminar for 9 modules				62,500.00	1-4	
> Pre marriage counselling & Responsible Parenthood				6,500.00	1	
> Basic Business Management Training				34,000.00	3,4	
> Family Week Celebration				16,000.00	3	
> Empowerment Re-affirmation for Paternal Abilities (ERPAT)				34,000.00	3	
> Family Drug Abuse Provision Program				53,485.00	3,4	

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6. Community Welfare Program	SWDO	NP-SVP	GF	132,000.00	1-4	Training on Community Volunteerism and Leadership and Re-Organization of Barangay Council for the protection of the children (BCPC)
> Training on Community Volunteerism and Leadership				30,000.00	3,4	
> Organizational meeting with PWD				3,000.00	3,4	
> Organizational meeting with the Day Care Parents				60,000.00	1-4	
> Organizational meeting with the supplemental feeding parents				9,000.00	3,4	
> Re-organizational of Barangay Council for the Protection of Children (BCPC)				30,000.00	2	
7. Civil Registration Month	LCR	NP-SVP	GF	2,000.00	2	Kasalang Bayan and Civil Registration month celebration
8. Social Services Activities	MO	NP-SVP	GF	452,000.00	1-4	To provide people of Pateros especially indigent residents of medical and social services for free.
> Medical Mission					1-4	
> Kasalang Bayan					2	
> Pateros Community Outreach Program (Serbisyong MAS na MAS)					1,4	
> DFA Passporting					2,4	
> Operation Tule					2	

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> Mobile LTO					1,4	
9. Disaster Preparedness and Management Program	MO	NP-SVP	GP	100,000.00	1-4	To train and prepare Pateros Rescue Team as the first responder in case of emergency and disaster.
> Search and Rescue Training and Seminar					1-4	
> Purchase of Rescue Operation Tools/Equipment					1-4	
> Iwas Paputok Campaign					4	
10. Business and Cooperative Development Program	MO	NP-SVP	GF	60,000.00	1-4	To provide development program for new and existing cooperative in Pateros
> MDCC Monthly Meeting					1-4	
> Planning Seminar					2	
> Cooperative Livelihood Training Seminars					2,4	
> National Congress on Cooperative Development					3	
11. Tourism and Cultural Development	MO	NP-NSVP and DIRECT CONTRACTING	GF	1,200,000.00	1-4	Activities of the Municipality of Pateros related to various Cultural Revival Program.
> Pagoda sa Daan					1	
> Pandanguhan Festival					1,3	
> Liberation Day					1	
> Live Telecast Boxing Event					1,4	

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> <i>Foundation Day of Pateros</i>					1	
> <i>Independence Day</i>					2	
> <i>Local Heroes Day Celebration</i>					3	
> <i>Bonifacio Day</i>					4	
> <i>Christmas Cultural Activities</i>					4	
> <i>Participation to Tourism National Convention</i>					4	
12. Public Employment Service Program	MO	NP-SVP	GF	269,250.00	1-4	To facilitate livelihood, career guidance and programs for job opportunities and employment to Pateros residents.
> <i>Job Fairs</i>						
> <i>Career Guidance</i>						
> <i>IS Worktrep</i>						
> <i>SPES</i>						
> <i>PESO Congress</i>						
13. Sports and Youth Development	MO	NP-SVP	GF	400,000.00	1-4	Inter barangay activities in connection with sports and youth development

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14. Health Emergency Medical System (HEMS)	MHO	NP-SVP	GF	348,950.00	2	Standard First Aide & BLS Training for 10 barangay's and strengthening Inter Agency Collaboration
> Training on Basic Life Support						
> Provision of Emergency Equipment						
> Conduct SPEED Training Surveillance post extreme emergency disaster						
> Training on Newborn Screening & Strengthening Inter-Agency collaboration						
15. X-ray Services Service Delivery	MHO	NP-SVP	GF	175,841.50	1-4	To provide x-ray services for the constituents of Pateros
> Licensing of X-ray Clinic						
> Processing of Film Bandage						
> Preventive Maintenance of X-ray machine and Aircon						
> Provision of Manual Typewriter						

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16. Environmental and Occupational Health Services Routine Activities & Service Delivery	MHO	NP-SVP	GF	65,616.99	2,3,4	To provide occupational health services and routine activities for food handlers and implement the Sanitation Code of the Philippines for the benefit of the people of Pateros
> <i>Inspection of Food Establishment</i>						
> <i>Rating of Food Establishment</i>						
> <i>Issuance of Sanitary Permit and Health Permit</i>						
> <i>Training of Food Handlers</i>						
> <i>Deworming of Food Handlers</i>						
> <i>Inspection of Industrial Establishment, HF and PS</i>						
> <i>Meeting of Metro Manila Drinking Water Quality Committee</i>						
> <i>Annual Convention re: Legislation of Localization of the Sanitation Code of the Philippines</i>						

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> Implementation of Ordinance on Street Food Vending						
> Orientation for Community Leaders on Event Based Surveillance and International Health Regulation Guidelines						
> Timely recording and reporting of case						
> Consolidation, evaluation and giving of feedback and recommendation on submitted reports						
> Submission of generated reports to CHD-RESU						
> Logistics requirements						
> Monitoring and Evaluation						
17. Sexually Transmitted Disease Prevention and Control	MHO	NP-SVP	GF	142,661.00	1,2	To provide program related to the prevention and control of the Sexually Transmitted Diseases in Pateros, and to provide linkages to accredited HIV testing centers and treatment hubs.
> Creation of STD team who will implement the program						
> Facility Development						
> Case Management and Diagnostic testing networking with private laboratory for various laboratory testing						
> Capability Building						

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18. Rabies Prevention and Control	MHO	NP-SVP	GF	17,088.00	1-4	To implement Local Program advocacy on the enforcement of the Mun. Ordinance on Rabies Prevention and Control.
> <i>Distribution of IEC materials</i>						
> <i>Provision of Post Exposure Treatment</i>						
> <i>Manpower Development</i>						
> <i>Social Mobilization</i>						
> <i>Dog Immunization and Tagging</i>						
> <i>Establishment of data of all dogs</i>						
> <i>Recording and Reporting</i>						
19. Tuberculosis Control Program	MHO	NP-SVP	GF	298,263.00	1-4	To strengthen the TB support group and provide treatment and family support on the patients of TB
> <i>Collaboration with private MD's, NGO's, Schools etc.</i>						
> <i>Diagnosis and referral to TBDC</i>						
> <i>Caseholding pertinent to health education of newly enrolled TB patients</i>						

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> Treatment MDR-TB patients						
> Health promotion						
> Monitoring and Evaluation						
20. Leprosy program	MHO	NP-SVP	GF	13,314.50	1,2	To conduct various activities for TB leprosy
> Advocacy with different barangays						
> SOC MDB, Coordination with private dermatologists						
> Caseholding treatment						
> Refresher course on Leprosy Program						
> Monitoring and Evaluation						
21. Anatomic and clinical pathology services	MHO	NP-SVP	GF	147,537.00	1-4	To provide various laboratory test related thereto.
> various laboratory test (CBC, Urinalysis, Fecalalysis)						
> Blood sugar & blood typing						
> Annual Convention PAMET						

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22. Dental Services and Service Delivery	MHO	NP-SVP PUBLIC BIDDING	GF	377,316.00	1-4	Upgrading of rainbow tent and conceptualization of various family planning concepts
> Oral Examination						
> Permanent Filling and Oral Prophylaxis						
> Dental Health promotion						
> Acquisition of Dental unit						
22. Health Education & Promotion Program (IEC)	MHO	NP-SVP	GF	103,681.00	1-3	Upgrading of rainbow tent and conceptualization of various family planning concepts
> Staging of rainbow tent						
> Reproduction of IEC Flyers, HLS, TB leaflets etc.						
> Conceptualization of breast feeding booth						
> Safemotherhood and Family Planning						
> Construction of Healthy Lifestyle						
23. Integrated management of childhood illnesses	MHO	NP-SVP	GF	187,773.50	1,3	To provide TCL for sick children
> Provide health care to sick children						

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24. Child Care-Expanded Program Service Delivery	MHO	NP-SVP	GF	119,908.47	1,2	Provision of health package for newborn and infants
> <i>Newborn care and newborn screening</i>						
> <i>Growth monitoring and cold chain monitoring</i>						
> <i>Special activities orientation</i>						
25. Safe Motherhood and Family Planning Service Program	MHO	NP-SVP	GF	209,147.80	1,3,4	Provision of health package for pregnant women
> <i>Provision of health services for pregnant women</i>						
> <i>Provision of health package for POST partum women</i>						
> <i>Delivery of FP to MWRA Masterling of CBMIS</i>						
> <i>Counselling and Health Education</i>						
> <i>Provision of NFP services</i>						
> <i>Formation of womans, health team, advocacy on proper birth spacing & prenatal visit</i>						
> <i>Orientation on Essential newborn care</i>						
> <i>Orientation on FP users data</i>						

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26. Dengue Prevention Program	MHO	NP-SVP	GF	74,376.49	1-3	Strengthening community involvement in prevention & control on dengue
> <i>Intensifying information campaign</i>						
> <i>Orientation/Advocacy campaign about dengue</i>						
> <i>Management of cases</i>						
> <i>Recording and Reporting</i>						
27. Nutrition program services	MHO	NP-SVP	GF	116,308.49	1-4	Improve the nutritional status of families especially pregnant women and pre-schoolers
> <i>Formulation of Nutrition Planning</i>						
> <i>Orientation on OPT</i>						
> <i>Operation Timbang</i>						
> <i>Consolidation of Accomplishment report/monitoring visits</i>						
> <i>Sigh Saving Month</i>						
> <i>Nutrition Month Celebration</i>						
> <i>Human Resource & Development Orientation IYCF</i>						
> <i>MELLPI Evaluation</i>						
> <i>BNS Update on Health Nutrition</i>						
> <i>BNS/ND Convention</i>						

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> <i>Micronutrient Supplementation</i>						
> <i>Food Assistance, Provision of Nutri-Mix</i>						
> <i>Food Fortification, Provision of SPS</i>						
> <i>Supplemental Feeding</i>						
28. Blood Services Program	MHO	NP-SVP	GF	15,050.00	1-4	To provide orientation seminar on voluntary blood donation
> <i>Seminar on voluntary blood donation</i>						
> <i>Actual Mass Blood Letting</i>						
> <i>Blood Donor Month</i>						
29. Healthy Lifestyle Program	MHO	NP-SVP	GF	101,095.00	1-4	To provide training on key personnel involve in healthy lifestyle and conduct various activities related thereto.
> <i>Health Promotion</i>						
> <i>Risk Assessment and Screening activity</i>						
> <i>Quarterly weighing of municipal employees</i>						
> <i>Diversion to promote healthy lifestyle</i>						
> <i>Municipal Badminton Tournament</i>						
> <i>Monitoring of Healthy lifestyle Program in the Municipality</i>						

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> Develop personal skills						
> Smoking Censsation						
> 7 ways to Healthy Heart						
> Hypertension Komiks						
> Risk Assessment						
30. Health Promotion (non-communicable)	MHO	NP-SVP	GF	63,550.00	1-4	To provide various activities on Heathy Pateros Week
> Health Promotion						
> Staging of rainbow tent in different schools in Pateros						
> Healthy Pateros Week Celebration						
31. City Wide Investment Plan for Health (CIPH)	MHO	NP-SVP	DOH GF OTHERS	302,100.00 120,000.00 250,000.00	1,2	To provide investment plan for Health
> Workshop /Presentation of draft CIPH to the Barangay and other community leaders (Stakeholders)				86,200.00		
> Workshop/Presentation of draft CIPH to the Sangguniang Kabataan and other youth leaders (Stakeholders)				58,200.00		
> Upgrade Information System on NCD Risk Screening and High-Risk Tracking and Maternal and Child Health Care				527,700.00		

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O. LOCAL INFRASTRUCTURE PROJECTS						
Road Opening at Sto. Rosario Kanluran connecting to C6 (including purchase of lot of Cortez property and rehabilitation of affected structures)	MEO	Public Bidding	Borrowings	11,000,000.00	3	Proposed road opening at Sto. Rosario Kanluran giving business opportunity to the Municipality for the benefit of its constituents
Roads/Bridges Improvement & Construction	MEO	NP-BY ADMINISTRATION	MDF	800,000.00	As need arises	Roads/Bridges Improvement & Construction for various barangays
Street Lighting Provisions	MEO	NP-BY ADMINISTRATION	MDF	800,000.00	As need arises	Provision of street lights for various barangays
Water Line Provisions	MEO	NP-BY ADMINISTRATION	MDF	200,000.00	As need arises	Provision of water lines for various barangays
Improvement/Maintenance of Public Building	MEO	NP-BY ADMINISTRATION	MDF	1,000,000.00	As need arises	Improvement and maintenance of Public Buildings in Pateros
Drainage System	MEO	NP-BY ADMINISTRATION	MDF	800,000.00	As need arises	Provision/Improvement of drainage systems in Pateros
Pateros River Rehabilitation	MEO	NP-BY ADMINISTRATION	MDF	800,000.00	As need arises	Improvement and maintenance of Pateros River Rehabilitation
Assistance to Barangay Development Projects	MO		MDF	1,000,000.00	As need arises	Assistance to Barangay Development Projects particularly Infrastructure projects

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P. SKILLS DEVELOPMENT						
Capacity Building Development of Employees	MO	Negotiated Procurement	GF	250,000.00	2	To develop professional growth, social responsiveness and camaraderie of employees
Macro Planning Seminar of Local and National Employees	MO	Negotiated Procurement	GF	250,000.00	4	

Definitions:

MO - Office of the Mayor

VM-Office of the Vice Mayor

SB-Sangguniang Bayan

MPDO-Mun. Planning and Devt. Office

MEO-Municipal Engineering Office

MBO-Municipal Budget Office

ACCTG-Accounting Office

MHO-Municipal Health Office

LCR-Local Civil Registrar

SWDO-Social Welfare Devt Office

PERS-Personnel

COA-Commission on Audit

MAO-Municipal Assessor's Office

GF-General Fund

MDF-Municipal Development Fund

SEF - Special Education Fund

PDAF-Priority Development Assistance Fund

PTC Fund - Pateros Technological College Fund

APP-Annual Procurement Plan

NP-Negotiated Procurement

NP-SVP-Negotiated Procurement Small Value Procurement

PB - Public Bidding

CBMIS-Community Base Management Info System

PWD-Person with Disability

Note: ANNUAL PROCUREMENT PLAN - Consolidation of Project Procurement Management Plan (PPMP) of all offices in the Municipal Government of Pateros

Prepared by:

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ADELIO T. DOMINGO

Municipal Administrator/
BAC Vice Chairman

Approved by:

JOEY C. MEDINA

Mayor